MILEAGE EXPENSE REIMBURSEMENT REQUEST
Bryant School District, Bryant, AR 72022
(EFFECTIVE 8/15/2018)

Mileage Reimbursement

School vehicles are to be used for out-of-district travel as much as possible. The form is available on the district website or from administration. When privately owned motor vehicles are used for authorized travel on District business, the owner can claim reimbursement at the current mileage reimbursement rate for state employees. Mileage reimbursement will be limited to professional development receiving prior authorization from immediate supervisors or for job-related travel between campuses as approved in policy. Travel on required in-service days for which certified personnel receive salary compensation is not reimbursable. For destinations not listed below, mileage will be determined by using http://www.mapquest.com/directions/. Please attach a printout to support your mileage request.

NAME _____ DATE _____

DATE	EVENT	CITY	# MILES	RATE (effective 07/1/08)	AMOUNT
				$0.45	
				$0.45	
				$0.45	
				$0.45	
				$0.45	
				$0.45	
				$0.45	
				$0.45	
				$0.45	
				$0.45	
				$0.45	
				$0.45	
				$0.45	

_____ _____

Employee's Signature Supervisor's Signature

ROUND-TRIP MILEAGE FROM DESIGNATED CITIES

Destination	Bryant Miles		Destination	Bryant Miles		Destination	Bryant Miles	
Arch Ford	114		Fordyce	130		Monticello	222	
Arkadelphia	100		Forrest City	220		Morrilton	126	
Benton	14		Fort Smith/VB	340		N. Little Rock	45	
Bismarck	100		Hope	190		Pine Bluff	114	
Cabot	88		Hot Springs	76		Russellville	176	
Camden	186		Jacksonville	65		Searcy	140	
Conway	88		Jonesboro	300		Sheridan	58	
El Dorado	230		Little Rock	40		Springdale	440	
Fayetteville	402		Malvern	60		Texarkana	250	
						Warren	204	

IN-DISTRICT MILEAGE CHART (ONE-WAY)

	Central Campus	PLACE	CES	DES	HCES	SES	SPES	BEMS	HFES	PES
Central Campus		1.5	2.5	7.5	3.0	5.5	5.5	7.5	1.5	6.0
PLACE	1.5		4.0	9.0	4.5	7.0	7.0	9.0		6.0
Collegeville Elem.	2.5	4.0		7.5	3.5	3.0	3.0	5.0	4.0	3.0
Davis Elem.	7.5	9.0	7.5		10.5	11.0	11.0	13.0	9.0	7.0
Hurricane Creek Elem.	3.0	4.5	3.5	10.5		3.5	5.0	6.5	4.5	6.0
Salem Elem.	5.5	7.0	3.0	11.0	3.5		5.0	3.0	7.0	6.5
Springhill Elem.	5.5	7.0	3.0	11.0	5.0	5.0		2.0	7.0	3.5
Bethel Middle	7.5	9.0	5.0	13.0	6.5	3.0	2.0		9.0	5.0
Hill Farm Elem.	1.5		4.0	9.0	4.5	7.0	7.0	9.0		6.0
Parkway Elem.	6.0	6.0	3.0	7.0	6.0	6.5	3.5	5.0	6.0	