

# *Robert L. Davis Elementary*

## Parent Involvement Plan

*Working together we will*



*our students.*

## Robert L. Davis Elementary School

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# Parental Involvement Plan

## Robert L. Davis Elementary School

The mission of Robert L. Davis Elementary is “to provide a high quality education to meet the challenging standard of serving all children.” We value the role parents play as their children’s first teacher and the influences of their continued support and partnership to promote higher student academic achievement and school performance.

Davis Elementary envisions quality education for all by maintaining a positive, nurturing, and self-motivating environment. To achieve our goal, we promote and encourage parents and the community to be partners in the education and development of our children as we strive to meet the challenging standard of serving all children in an ever-changing society.

The following outline is in compliance with the legal requirements of **Arkansas Act 603 of 2003 (6-15-1602- Parent Involvement Plan), Act 307 of 2007 (6-15-1702 Parent Involvement Plan) and the No Child Left Behind Act of 2001 (PL 107-110)**. Parents, members of the community, students, and school staff collaborated on this document to reach the needs of all students and their individual diversities. Robert L. Davis Elementary School’s Parental Involvement Plan may include, but is not limited to, the following:

### Parenting

Involve parents of students at all grade levels in a variety of roles – such as volunteers, resource people, judges in writing projects, on advisory committees, and various other activities.

Examples at R.L. Davis include:

1. Room-mothers: volunteers for classrooms during activities, parties, field trips, special events
2. The “Granny Squad”: helps with making copies for teachers, helping gather resources, volunteering in the classrooms, etc.
3. Watch Dog Dads: An invitation is extended to families (dads, grandfathers, etc.) to volunteer their time at the school helping in classrooms, lunchroom, mentoring, recess, activities, etc.
4. Community members to serves as judges for Red Ribbon Week contests, Spelling Bee, Career Day, and other activities at the schools
5. Actively participate in the school PTO (Parent-Teacher Organization).

## Communicating

Parents and faculty are encouraged to maintain regular, two-way communication throughout the year. Teachers will communicate with parents through a newsletter about what students will be learning in school each week. A school newsletter will be sent home monthly to keep everyone informed of special dates and events. All elementary teachers will meet with parents or guardians of each student at least once a semester through parent/teacher conferences, telephone conferences, or a home visit. Teachers will communicate more frequently if additional support is needed. Administrators and/or counselors may contact parents regarding positive or negative behaviors that involve their child.

Other examples of communication between the school and parents will include the following:

- \*Provide informational packets with a variety of resources according to grade level. These packets will include items such as school calendars, schedules of special events, explanations of common core, the interim testing schedule, the school compact, school handbooks, supply lists, learning expectations, etc. These packets will be given to parents at registration, open houses, or during conference times.

- \*The district's website, [www.bryantschools.org](http://www.bryantschools.org), will be made available to parents and guardians to provide information concerning the schools and the schools' activities. Each staff member will have a designated page with information about their classroom, upcoming events, and programs at the school.

- \*Provide training & access to our Home Access Center (HAC), a website which allows parents to monitor their child's academic progress and attendance.

- \*Send home classroom and school newsletters on a regular basis.

- \*Utilize "Blackboard MyConnect," an email/text message system, to help keep parents and guardians notified of up-to-date announcements, weather closings, school news, and events.

- \*Download the official Bryant Public Schools app to have a personalized window into what is happening in the district and at our schools. Parents can receive notifications and access the district directory.

## **Promoting and supporting responsible parenting**

Robert L. Davis Elementary School will:

\*Recognize parental involvement through local media including feature articles and/or pictures.

\*Provide parenting books, magazines and other informative material regarding responsible parenting through the school library and in the counseling center.

\*Supply parents with parenting books on assisting with homework, working with Pre-school children, and other topics concerning effective parenting.

\*School counselors are available to help parents with child-rearing skills and understanding child development.

\*Create a school newsletter to be distributed to all parents in the student homework folder.

\*DES will provide information about developmentally appropriate learning activities regarding wellness of the whole child through a variety of communication means such as: school newsletter, BPS web site, speakers/programs, and other activities at the school. Areas that will be addressed during the year include, but are not limited to: nutritional meal planning, healthy food choices, benefits of physical activity, role-play, and personal/social issues at home and school.

\*Send home a monthly calendar of scheduled school and class events.

\*Coordinate and integrate parental involvement strategies for preschool children through our HIPPIY program.

\*A district Parent Center is located the Bryant Elementary Campus. Katie Brooks, our district's Parent Center Coordinator, can be reached at 501 653-5081.

Current items in the parent center:

- \* Parenting books, pamphlets
- \*Homework Help/Tips, Kindergarten prep, etc.
- \*Access to a computer/internet
- \*Community Resources
- \*Divorce, loss, grief, etc. resources
- \*Community Resources

### **Parental Awareness in student learning**

Robert L. Davis Elementary School will:

\*Schedule regular “Parent Nights” where parents are given a report on the state of the school, an overview of curriculum, assessment, expectations of both parents and teachers, and how parents can assist and make a difference in his or her child’s education.

Examples include:

- \* Title I Annual Public Meeting
- \* Report to the Public
- \*Family Math, Science, and Literacy Nights
- \*Technology training to demonstrate what students are using in the classroom and allow parents to support the learning at home. (Example: How to use search engines, iReady)
- \*Open-house meeting for parents the week before school begins.
- \*PTO events throughout the year.

## **Encouraging parental support and assistance**

R.L. Davis Elementary will encourage parental support and assistance in the following ways:

\*Distribute copies of our parental involvement plan.

\*Give the parents our policy that encourages parents to:

- a. Visit a child's classroom during regular school hours and scheduled events.
- b. Visit with the counselor/and or principal regularly or if a need arises.
- c. Explains parent visitation in classrooms and pick-up procedures.

\*Publish a volunteer resource book that lists and matches the interests and availability of volunteers to school staff members. The survey that shows parental interests, frequency of wish to participate (may be only once a year), and listing options for those available to work at home will be included.

- a. A volunteer sign-in sheet in the resource book will be located in the outer office.
- b. All volunteers will receive training/instruction and agree to follow volunteer guidelines.
- c. Parents entering the building will be encouraged to volunteer their services.
- d. The resource list and survey will be included in the resource book.

\*All students and parents will receive an "Elementary Parent/Student Handbook" outlining their rights and responsibilities which includes the school district's commitment to parental involvement.

## **Recognizing full partnerships between school and family**

Robert L. Davis Elementary School recognizes that a parent is a full partner in the decisions that affect his or her child and family. R.L. Davis Elementary will include parents by:

\*Publishing the school's process for resolving parental concerns (defining the problem, the chain of command, and how to develop

solutions) in the Davis Elementary/Bryant School District's handbook/agenda.

\*Scheduling parental conferences at times agreed upon by the parents, teachers, and or principal.

\*Including parents on the handbook/agenda committee to review and update handbook/agenda annually.

\*Providing extra copies of the handbook/agenda so it will be available upon requests.

\*Our school is made up of a diverse population, and parental involvement committee members from all groups will be invited and included.

\*Parental Involvement meetings will be held at various times to allow equal access. Funds may be used to provide transportation, child care, or home visits, as the services relate to parent involvement.

\*Involving parents on the ACSIP committee.

### **Collaborating with Community Resources**

\*A parent advisory commission made up of alumni parents and current parents will be established to provide advice and guidance for school improvement.

\*Coordinate with the Boys and Girls Club, HIPPY, ABC program.

\*Involve community patrons in the ACSIP plan for school improvement as participants in advisory capacities.

\*Work with community/business members to help with and promote activities within the school to strengthen school programs, family practices, and student learning.

- a. Ask for volunteers to visit classrooms.
- b. Provide opportunities for our local businesses to support our school financially and/or with human resources.
- c. Ask for referral services.

- d. Publish partners of R.L. Davis Elementary School in our newsletters and in the newspaper.
- e. Collaborate with our local Chamber Education Committee.

\*Support the development, implementation, and regular evaluation of the program to involve parents in the decisions and practices of the school district by including parents in the ACSIP plan, Title I plans, handbook revisions, and in the PTO. Parent evaluation surveys will be disseminated at the end of each year and will be included as a part of the school/district evaluations of programs.

The principal of Robert L. Davis Elementary School will designate at least one certified staff member that is willing to serve as parent facilitator to organize meaningful training for staff and parents promoting and encouraging a welcoming atmosphere to parental involvement.

Designate a certified staff member at the beginning of the school year.

Seek supplemental payment for the designated employee.

Show parental involvement as an asset to the school.

The Bryant School District will require (2) two hours of staff development every four years to enhance the understanding of effective parenting. These two hours may be included in the teacher's required (60) sixty hours of staff development required by the state. The district will provide (2) two hours of staff development.

The Bryant School District will require (3) three hours for district administrators of staff development designed to enhance understanding of effective parental involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation.

Davis Elementary School will annually review and update the parental involvement plan and give it to the superintendent.

Davis Elementary School Parental Involvement Plan will be reviewed by Department of Education as part of the Bryant School District's Parental Involvement Plan.



# Davis Elementary School Events

2016-2017

Please check the weekly teacher newsletter and the monthly school newsletter for additional event information.

## August

Open House – Meet Your Teacher  
School Starts  
Peanut Butter Drive to support Rice Depot – Devin Sherrill  
(Continues until the Salt Bowl)

## September

PTO Meeting  
School Fundraiser  
Goodies With Grandparents/Book Fair  
Family Night/Book Fair/Annual Report to the Public & Title 1 Report  
Top Dog Watchdogs Planning Meeting  
Progress Reports  
Faculty Meeting  
Watchdog Dads Kickoff  
Bryant Fall Fest Parade

## October

PTO Meeting  
Race 4 the Cure  
Flu Clinic  
Fall Carnival  
Report Cards Issued  
Parent/Teacher Conferences  
Professional Development  
Red Ribbon Week

## November

PTO Meeting  
Progress Reports – Teachers  
Family Thanksgiving Lunch

## December

PTO Meeting  
Shannon Hills Christmas Parade (committee for planning)  
3<sup>rd</sup> grade Christmas program  
Spelling Bee  
Staff Christmas Luncheon  
Classroom Holiday Events/Activities

### **January**

Professional Development  
PTO Meeting  
Report Cards  
Awards Programs (Semester)  
Donuts with Dad

### **February**

PTO Meeting  
Progress Reports  
Father/Daughter Dance  
Valentine Parties  
Professional Development  
Jump Rope for Heart  
Dr. Seuss Week

### **March**

PTO Meeting  
Spring Fundraiser  
Report Cards  
Parent/Teacher Conferences

### **April**

PTO Meeting  
Progress Reports  
Family Night/Book Fair  
Mom/Son Night

### **May**

PTO Meeting  
Muffins with Moms  
Big Fun Day  
Volunteer Tea  
5<sup>th</sup> Grade Celebration  
Report Cards  
K-4 Awards

All Year:

- \*Positive Communication with Parents
- \*Email/Mail Communication
- \*Updated Webpage Information
- \*Weekly Awards from Teachers
- \*Weekly Best Behavior Awards for art, music, library, and P.E. classes
- \*Parenting Resources available in Parent Center (located in main office)

**Davis Elementary School  
Parent Involvement Committee Members**

Debbie Bilgischer – Parent Involvement Coordinator  
Judy Copley - Media Center Specialist/Librarian  
Mardel Hamby – ESL Teacher  
Shannon Williams - Teacher  
Rachel Crawford – PTO President  
Mandy Horton – Parent  
Robby Horton – Parent/Watchdog Dad Team Leader  
Barbie McDaniel – Nurse  
Stella M. Drennon – Community Member  
Suzanne McDermott – Assistant Principal  
Michele Lewis - Principal

## Parent Volunteer Survey

Parent Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
E-mail: \_\_\_\_\_

Student's Name: \_\_\_\_\_ Teacher's Name: \_\_\_\_\_  
Student's Name: \_\_\_\_\_ Teacher's Name: \_\_\_\_\_  
Student's Name: \_\_\_\_\_ Teacher's Name: \_\_\_\_\_

*Please check all of the areas you would like to be involved in this year:*

- \_\_\_\_\_ School Pictures – Fall/Spring/Class/Graduation
- \_\_\_\_\_ Reading to K-2 Classrooms
- \_\_\_\_\_ Listening to K-2 Readers
- \_\_\_\_\_ Teacher Appreciation
- \_\_\_\_\_ Fall Carnival and/or Big Fun Day
- \_\_\_\_\_ Music Programs
- \_\_\_\_\_ Fall and/or Spring Fundraiser
- \_\_\_\_\_ Publicity/Yearbook
- \_\_\_\_\_ Book Fair
- \_\_\_\_\_ Homework Helper
- \_\_\_\_\_ Assist Teachers with misc. clerical duties such as making copies or flash cards
- \_\_\_\_\_ Community Outreach Projects
- \_\_\_\_\_ Work with students individually or in a small group on reading or math skills
- \_\_\_\_\_ Supervision of classroom for a short time
- \_\_\_\_\_ Science Fair
- \_\_\_\_\_ Discuss career information with students
- \_\_\_\_\_ Serve as parent representative on school or district committees
- \_\_\_\_\_ Parade Float
- \_\_\_\_\_ Translator for parent meetings
- \_\_\_\_\_ Class parties
- \_\_\_\_\_ I would prefer to volunteer by: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please return the completed survey. Thank you for being involved in our school!